



JOB ANNOUNCEMENT

External

Announcement Date: March 6, 2025

Closing Date: Open Until Filled

Announcement Type: External

Announcement Number: 25-05

Job Title: Head Swim Coach (Seasonal)

Department: Parks & Recreation

FLSA Classification: Salary, Exempt

Application Process

Applications may be obtained from the City of Guntersville Human Resources (Personnel) Office located at 341 Gunter Avenue, Guntersville, AL or by visiting our website at www.guntersvilleal.org. Completed applications for qualified applicants should be returned to the City of Guntersville Human Resources (Personnel) Department at 341 Gunter Avenue, Guntersville, AL 35976 or be emailed to humanresources@guntersvilleal.gov. Applications will be accepted **until position is filled.**

THE CITY OF GUNTERSVILLE IS A DRUG/ALCOHOL FREE WORKPLACE
EQUAL OPPORTUNITY EMPLOYER
WE PARTICIPATE IN E-VERIFY

Job Description

Job Title: Head Swim Coach (Seasonal)

Department: Parks & Recreation Department

Classification: Salary, Exempt

Nature of Work:

This is a specialized seasonal position to serve as the head of the Guntersville Swim Team under the general direction of the Aquatics Supervisor. They should provide effective leadership and guidance to the competitive swim team, assistant coaches, and volunteers. The Head Swim Coach will be a role model for the athletes and serve as the public face for the Guntersville Swim Team, while adhering to safety protocols and enforcing the ARPA safe sport guideline.

Essential Functions:

- Instruct students in rules, regulations, equipment, and techniques of competitive swimming.
- Organizes and leads structured individual and small group practice activities/exercises.
- Creates thorough age appropriate workouts on technique, endurance, stroke development, drill, etc.
- Assess swimmer's skills; monitors students during competition and practice.
- Performs administrative work relating to, but not limited to, practices, swim meet arrangements, and team performance.
- Models sports like behavior and maintains appropriate conduct towards swimmers, officials, parents, and spectators.
- Maintains equipment and assumes responsibility for its security.
- Assist in maintaining a clean and safe environment for swim team participants.
- Attends all swim team events such as meets, meetings, social events, etc.
- These are not to be construed as exclusive or all-inclusive duties. Other duties and responsibilities may be added, deleted, or changed at any given time at the discretion of the Aquatics Supervisor or Parks and Recreation Director. It may be done formally or informally, either verbally or in writing.

Knowledge, Skills and Abilities required for this position:

- Knowledge of rules, regulations, equipment, and technique of competitive swimming.
- Knowledge of strokes and practice techniques.
- Skilled in effectively coaching techniques and skill.
- Ability to instruct and observe participants in proper stroke and techniques.
- Ability to plan and organize.
- Ability to establish and maintain effective working relationships with supervisors, co-workers, parents, swimmers, spectators, and general public.
- Ability to work flexible hours
- Ability to perform all essential functions.

Minimum Qualification:

- Must possess a current Red Cross Lifeguard, CPR, AED & First Aid Certification.
- Prior coaching experience preferred.

This job description indicates in general the nature and levels of work, knowledge, skills, abilities, and other essential functions (as covered under the ADA) expected of an incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities required of an incumbent. An incumbent may be asked to perform other duties required. This job description reflects management's assignment of essential functions and position responsibilities. Nothing in the job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. Incumbent must be able to perform the essential functions of this position with or without reasonable accommodation.

LIFEGUARD

Certification Classes

Lifeguard Certification Classes will be held at the Guntersville Parks & Recreation Center on the following dates:

Friday, May 9, 2025 4:00 PM – 9:00 PM

Saturday, May 10, 2025, 8:00 AM – 8:00 PM

Sunday, May 11, 2025, 8:00 AM – 8:00 PM

Lifeguard candidates must attend all 3 days.

For more information about these classes, please contact

Chris Gareri, Aquatics/Program Supervisor at 256-571-7590 or text at 256-604-3948.

If you plan on taking this class and want to work for the City of Guntersville, please go ahead and apply for our lifeguard positions.

You can obtain an application from the City of Guntersville Recreation Department, City Hall or visit the City of Guntersville Personnel Department Page at www.guntersvilleal.org