

Snead State Community College

Workforce Development



Supervision & Management Leadership Development Series



Location: Technology Center, Room 100
Instructor: Alabama Technology Network

Day One

Tuesday, June 27, 2023, 8:00am - 4:30pm
\$250.00 per person

Supervision Basics

Employees learn or review the foundational factors for all supervisors and managers – they watch effective videos and explore cases that highlight both good and bad practices; and are exposed to worthwhile ideas from successful managers.

Communication Effectiveness

Employees learn interpersonal and team management skills; they learn to speak and write honestly and effectively, and to become conscious of body language and apply listening skills; they learn to present themselves as powerful and focused but caring people.

Motivation

Employees learn that Performance = Function X (Motivation, Ability, Environment) and how to supervise using proper techniques without “de-motivating” -they explore new thinking in the field of supervisory coaching.

Day Two

Tuesday, July 18, 2023, 8:00am - 4:30pm
\$250.00 per person

Supervising Former Peers

Employees explore how newly promoted supervisors can manage the task of leading former “buddies” - they learn how the dynamics of relationship change when having to play the role of managing friends.

Problem Solving

Employees will explore techniques and skills for defining and discovering problems rather than symptoms - they will learn how to use the tools to manage a complex set of cognitive, physical, and environmental components; and how to view the function as a process.

Corrective Action

Employees learn the most effective methods for handling tough situations requiring active intervention – they learn to understand appropriate times, places, and techniques to cause behavioral changes and the supervisor’s responsibility during the corrective process.

To register, contact the Workforce Development Office
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Deadline to register: June 2, 2023

